

The Madison County Executive Airport Authority
P.O. Box 110 • Meridianville, Alabama 35759

January 12, 2003

A. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 5:00 PM at the Madison County Executive Airport.

X Tom Sharp, Jr.
X Smith Haywood
A John Riche
X Steve Waters
X Joe Patterson

B. MINUTES OF PREVIOUS MEETING(S)

Motion by Joe Patterson to approve minutes from the December meeting, seconded by Steve Waters and approved.

C. BUSINESS

1. Report from FBO Rocket Aviation –

Harold McMurrin presented the report for Rocket Aviation. He reported on some repairs that need to be made to the 100LL truck. The radiator is leaking. He also reported there is a possible leak in the pilots lounge ceiling. Rocket Aviation submitted a report on fuel purchase and sales. The sale of 100LL is down about 15,000 gallons for the period of January through December as compared to last year. However, the sale of jet A has increased over last year by approximately 6,000 gallons. There were 1,603 total take-offs and landings in the month of December, 2003.

2. Report from Mike Murphy on airport maintenance –

Mike Murphy presented a lighting report for the month. He completed four weekly inspections in which he replaced 12 runway and taxiway lights and 2 PAPI lights. During his monthly inspection, he replaced 8 runway and taxiway lights, 4 PAPI lights, and checked the generator.

A new circuit breaker panel has been installed in the electrical building. Work has been started on the installation of the regulator for new taxiway lights.

3. Report from Will Wilkins on airport projects –

Will reported that due to the poor weather, all external work has come to a halt. The fencing is up. The architect is ready to put out the bid for the new hangar. Tom Sharp, Jr. reported that the contract with G. W. Jones for work to be performed in the next year needs to be accepted and executed as per the State. The State has approved the work and needs the engineering contract of \$206,054 accepted. Smith Haywood made the motion to accept the contract, Joe Patterson seconded and the motion carried.

4. Report from Terry Dumer of Woodall and Hoggle – Tom Sharp, Jr. reported that he asked Terry to obtain quotes on insurance that would be needed if the Board were to run the airport. The additional coverages that would be needed would be the maintenance hangar, yard property and fuel tanks, increasing premises liability, adding product liability which represents an additional \$8,120 in premiums. Workers compensation insurance would also be required but is not included in this additional amount.

5. Discussion by Tom Sharp, Jr. on FBO proposals received – Tom Sharp, Jr. reported that he had received three proposals for the FBO that he has passed out to everyone. Joe Patterson reported that he had studied each proposal and recommended that the Board accept the proposal from E. C. Smith and Associates. Mr. Patterson reported that all proposals were very good but that E. C. Smith and Associates had the experience necessary to do the job required. The Board then voted to accept the proposal from E. C. Smith and Associates. Mr. Sharp said that he expected Rocket Aviation and E. C. Smith and Associates to work together to effect a smooth transition.

5. Public Comments – There being no further comments, the meeting was adjourned.

D. ADJOURN

Motion to adjourn by Smith Haywood, seconded by Joe Patterson, approved.