

The Madison County Executive Airport Authority
P.O. Box 110 • Meridianville, Alabama 35759

March 8, 2004

A. ROLL CALL AND CALL TO ORDER

The meeting was called to order at 5:00 PM at the Madison County Executive Airport.

X Tom Sharp, Jr.
X Smith Haywood
X John Riche
X Steve Waters
A Joe Patterson

B. MINUTES OF PREVIOUS MEETING(S)

Motion by John Riche to approve minutes from the February meeting, seconded by Smith Haywood and approved.

C. BUSINESS

1. **Report from FBO Executive Flight Center, Inc.** – Ray Meyer gave the report for Executive Flight Center, Inc. He reported that they had been running for about 8 days and had been in contact with Chevron to get set up with them. Tom Sharp, Jr. reported at this time that there had been some issues with E.C. Smith and Associates, the firm that had previously been awarded the FBO contract. The contract with E.C. Smith and Associates was cancelled. Executive Flight Center, Inc. had previously submitted a proposal and was awarded the FBO contract. Ray Meyer then reported that they planned on keeping the present staff and have established a contract with Southeastern Aircraft Rebuilders to provide maintenance. Services. They are working toward rebuilding the rental fleet and have an arrangement with Rocket Aviation to continue to rent their remaining aircraft through April 15. Tom Cash provided training on AWOS and runway lighting maintenance. Executive Flight Center has established a web site: executiveflightcenter.com. For the month of February, there were 1338 take-offs and landings of which 135 were transient aircraft. Sales of 100LL were up slightly over February, 2003, while Jet A was down.
2. **Report from Will Wilkins on airport projects** – Will reported that construction project is in abeyance because of bad weather. Hope it dries up enough to get started back in a couple of weeks. Will was hoping that the contract on the Murdock hangar would be let by the time they get started back so that they could do the site work. Will reported that about 1000 feet of barbed wire fence was lost in the heavy rain a couple of weeks ago. Will also reported that a couple of weeks ago they had a meeting with Corps of Engineers and Robinsong Environmental Consultants discussing the proposed construction in the safety area for this year. There were some positive comments from the Corps of Engineers regarding the concept of what Robinsong had come up with for re-establishing the channel.
3. **Resolution to prequalify contractors for purpose of building hangar** – Tom Sharp, Jr. reported that SKT Architects want to prequalify their bidders and under state law needed a resolution from the Authority to do so. Smith Haywood made the motion for the Madison County Executive Airport Authority to authorize SKT Architects to prequalify bidders on the new proposed corporate hangars. Steve Waters seconded. Tom reported that SKT will put the bid out and will include a contractor's statement of qualifications for the project. The motion was passed unanimously.
4. **Discussion of hangar and plane port leases** – Tom Sharp, Jr. reported that we have gotten everyone taken care of from the last meeting with the exception of Paul Johnson and James Gaston. Mr. Johnson reported that the mechanic work has been done and the plane is being covered. He hoped to be able to provide the annual by the next meeting. Smtih Haywood made the motion to give Mr. Johnson an extension until April 19 to provide the annual. Steve Waters seconded and the motion carried. Mr. Gaston then apologized for causing the board any problems. He stated that he has not found any keys but he will continue to look and would turn them over immediately if found and would not use them. Smith Haywood made the motion to rescind the letter and welcome Mr. Gaston on board. John Riche seconded the motion. Steve Waters questioned Mr. Gaston about his sincerity to support the Airport. Mr. Gaston assured the Board he wanted to be a good tenant and neighbor. The motion carried unanimously.
5. **Public Comments** – There being no further comments, the meeting was adjourned.

D. ADJOURN

Motion to adjourn by Smith Haywood, seconded by John Riche, approved.

